| Lesson Title Session 8 Creating a contact sheet |  | Duration <br> 30 mins |
| :---: | :---: | :---: |
| Trainer <br> Amanda Jamieson |  | Handler, Controller, Deputy Controller, Authorising Officers, Deputy Authorising Officers, CAB staff |
| Aim : To create a contact sheet for a CHIS |  |  |
| Objectiv $\begin{array}{r} \cdot \mathrm{C} \\ \cdot \\ \cdot \mathrm{~N} \\ \cdot \\ \cdot \mathrm{C} \\ \mathrm{AF} 1-\mathrm{Er} \\ \mathrm{AF} 3-\mathrm{Pr} \\ 3 \mathrm{C} 1-\mathrm{Su} \\ 2 \mathrm{~A} 1-\mathrm{Ga} \\ \mathrm{ZA} 2-\mathrm{R} \\ \mathrm{ZH} 2-\mathrm{Er} \end{array}$ | - By the end of the sess <br> ate a contact sheet tify the Controller mplete an authorisation by ate a sanitised log <br> sure own actions reduce ris mote a health and safety port the use of informatio her and submit informatio search, prepare \& supply er and find data using a c | , students will be able to: <br> the controller <br> sks to health and safety (applicable to intro) <br> ulture within workplace (applicable to intro) technology <br> that has the potential to support policing objectives formation <br> mputer |
| Time | Content, including teaching methods, | udio visual aids used and resources needed. |
| 2 mins | Resources: <br> 8 Computers <br> Overhead Projector White Board Whiteboard Markers MASLOW - Welfare and <br> - Environmental check <br> - Meet and greet and <br> - Administration inclu <br> - Domestic Arrangem <br> - General Health and <br> - Relevant Instruction <br> - Encouragement to <br> GESTALT - Overview of <br> - Outline aims and ob <br> - Outline learning str | moval of blocks to learning (heating/lighting etc) <br> any other formal introductions ing Fitness to Train Declaration* ents - breaks; location of facilities etc* Safety and Safety Briefing (if relevant)* e.g. mobile phones/questioning strategy* hare experiences appropriately/participation <br> hat is to come in session ectives <br> egies/assessment method |
|  | NOT PR | tectively marked |
| Session 8 Creating a contact sheet.doc/V1/AJ/Sept 2011 |  |  |

For Distribution to CPs

NOT PROTECTIVELY MARKED

For Distribution to CPs

NOT PROTECTIVELY MARKED

